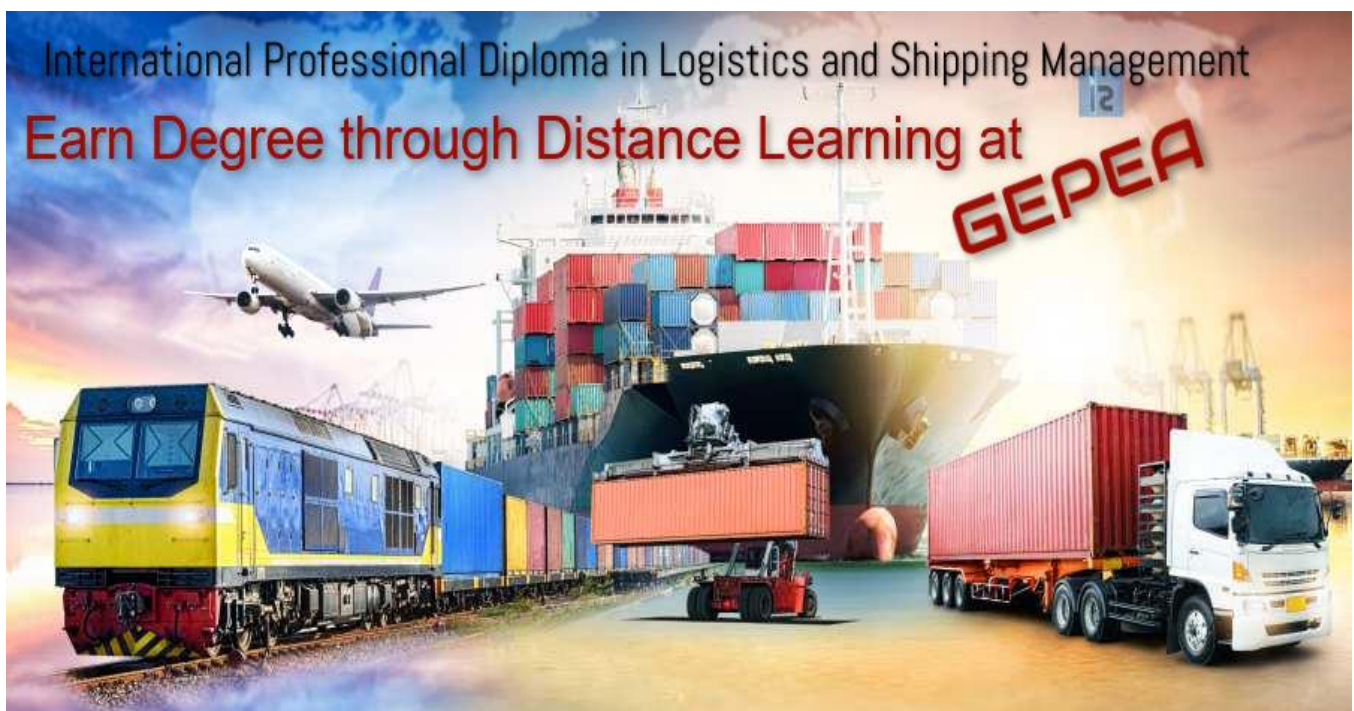




Name of the Program(s): - Post Graduate Diploma of Global Logistics and Maritime Management (GLMM), Post Graduate **Diploma in Logistics and Supply Chain Management (LSCM)**,
Post Graduate Diploma in Logistics and Shipping Management (LSM),
Post Graduate Professional Diploma in Logistics and Shipping Management (PGDLSM),
PG Diploma in Logistics and Shipping Management (PGDLSM).

Are you interested in earning your Post Graduate International Professional Diploma in Logistics and Shipping Management, Logistics and Supply Chain Management? (PGDGLMM, PGDLSCM, PGDLSCM) TM certification, but you're unsure how to start the process? While this is a great step for your individual career, it doesn't have to be a complex one really if you study from GEPEA. This is the ultimate guide on aforesaid certification and it can be your easy roadmap for navigating this process. You may explore some common questions you might have about Professional Diploma or International Professional Diploma in Global Logistics and Maritime Management certification, and learn what steps you need to take to become an international Logistics & Shipping Management credential holder.



**PROFESSIONAL TRAININGS IN MARITIME AND LOGISTICS
MANAGEMENT, SHIPPING & SUPPLY CHAIN MANAGEMENT**

Training Hours: 80 OR 110 hours.

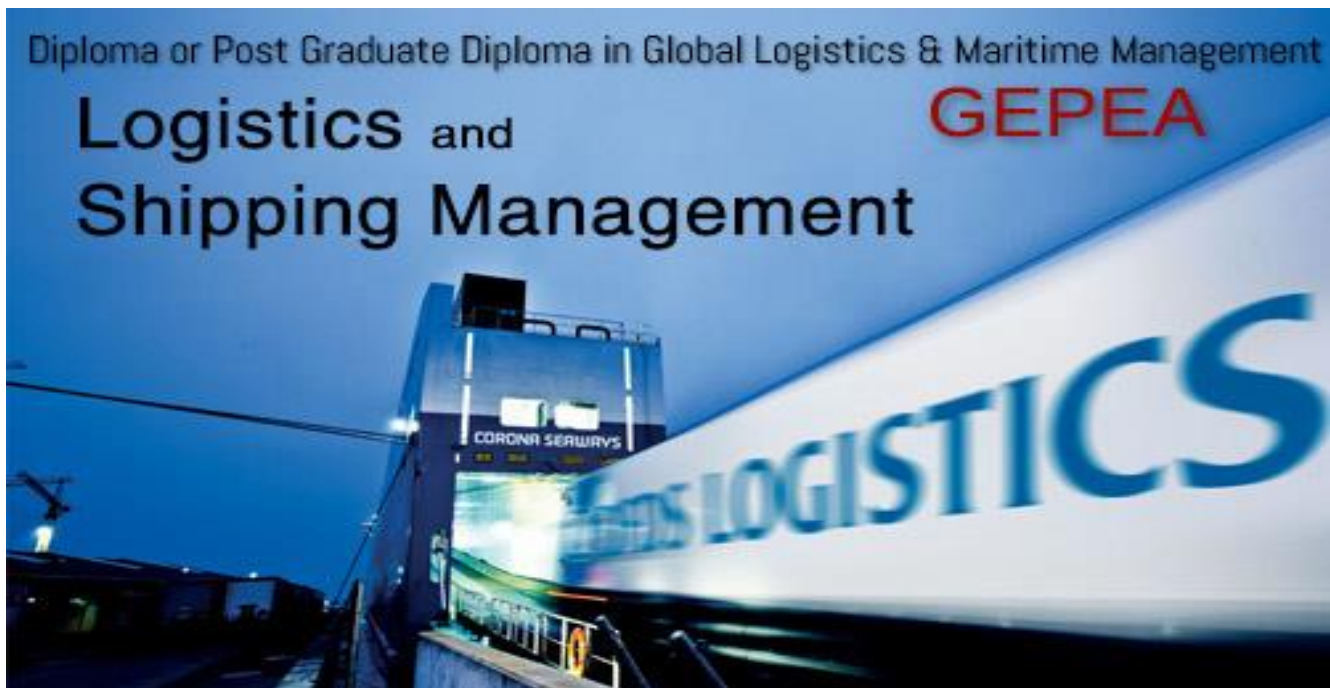
Program Duration: 8 months (Fast Track) and Post Graduate Diploma (Certifications) in 1 year in two or three semesters (Two Semesters for the related field Diploma Holders).

Admission Requirements: A Graduate Diploma or Bachelor Degree or (Global equivalent certificate).

COURSE EXEMPTION: If you have studied same course in any level of your previous studies then we may accept course exemptions for that respective courses/subjects.

Other Requirements: No special requirements or prerequisites are needed to take this course, but using Email, Internet, Computer Application, English for communications will help.

Training Delivery: The course duration will comprise 80 or 110 hours of self-study home based or lecture based delivery. The 80 or 110 hours will be delivered in 8 to 12 sessions online distance learning based on given course materials.



Why International PG Professional Diploma in Logistics and Shipping Management?

The International Post Graduate Professional Diploma in Logistics and Shipping/Maritime Management offers a GEPEA prestigious Diploma in the field of Global Logistics and Shipping management. This course is designed in view of the global market demand for current and future potential situations. This course is uniquely designed for career oriented candidates through Distance Learning mode, international students may easily earn this credential via Homebased self-mode study procedures.

The course mainly offers a broad perspective on the different business tasks and development opportunities in logistics, supply chain, creation, warehousing, stock, transport, documentation, and multi-modal transport of the board. It gives a superior extension and add elegance type experience of the global scope of logistics and shipping business.

Syllabus Outline

Serial No.	Syllabus component	Assignment TMA (Tutor Mark Assignment) or Case Study	Board Questions (OBS = Open Book System) Exam.	MCQ (Multiple Choice Questions) 10 Questions (each @ 2 marks)
	<p>8 Parts/Lessons will count 7 hours each (8 parts/Lessons x 7 hours = 56 hours total) + Project Exercises Minimum 24 hours = Grand Total 80 Hours only.</p> <p>OR <u>for the International Professional Diploma or Post Graduate Diploma</u></p> <p>12 Parts/Lessons will count 7 hours each (12 parts/Lessons x 7 hours = 84 hours Total) + Project Exercises Minimum 26 hours = Grand Total 110 Hours only.</p>	45	35	20
1	<p>Post Graduate Diploma of Global Logistics and Maritime Management (GLMM), Post Graduate Diploma in Logistics and Supply Chain Management (LSCM),</p> <p>Post Graduate Diploma in Logistics and Shipping Management (LSM),</p> <p>Post Graduate Professional Diploma in Logistics and Shipping Management (PGDLSM),</p> <p>PG Diploma in Logistics and Shipping Management (PGDLSM).</p>	<i>80 or 110 Credit Hours</i>		
	<p style="text-align: center;">SEMESTER-1:</p> <p>1. <u>Fundamentals of Logistics Management</u></p> <p>1 Logistics Role in the Economy /Organization 4</p> <p>2 Logistics and Customer Service 8</p> <p>3 Procurement and outsourcing 13</p> <p>4 Inventory Role & Importance of Inventory 18</p> <p>5 Inventory Management 25</p> <p>6 Materials Management 33</p> <p>7 Transportation 40</p> <p>8 Warehousing / Distribution 47</p> <p>9 Packaging and Materials Handling 54</p> <p>10 Global Logistics 62</p> <p>11 Logistics Strategy 75 12 Logistics Information Systems 84 13 Organization for Effective Logistics Performance 94</p>	<p>45</p> <p><i>7 Credits Each Subject</i></p>	35	20

	<p>14 Financial issues in Logistics Performance 102 15 Integrated Logistics 116 16 Role of 3PL & 4 PL 124</p> <p><u>2. Warehousing and Inventory Management</u></p> <p>1 Definition 2 Global Warehouses 3 Field Warehouses 4 Policies and Procedures 5 Types of Warehouse Space 6 Basic Principles of Warehouse and Inventory Management 7 How to Select and Set-Up a Warehouse 8 Determining Storage Requirements 9 Warehouse Preparation Planning 10 Aspects to consider when managing Warehouse Operations 11 Managing Inventory Levels 12 Stock control and movements 13 Resource Requirements 14 Legal Considerations</p> <p><u>3. Supply Chain Management</u></p> <p>1 Description</p> <p>1.1 What is the Supply Chain Management (SCM) 1.1.1 What is the importance of Supply Chain Management 1.1.2 Supply Chain Management Today 1.1.3 Supply Chain Management Tomorrow 1.1.4 The Supply Chain Management Pipeline 1.2 Objectives of the Supply Chain Management 1.3 Supply Chain principles/ Methodology and Solutions 1.3.1 Supply Chain Principles 1.3.2 Methodology of a Supply Chain Management project-solutions 1.4 Expected results/ benefits 1.4.1 Opportunity areas (examples) 1.4.2 There for the Taking 1.5 Characteristics of firms/ organisations and service providers</p> <p>2 Application 2.1 Where the technique has been applied 2.1.1 How can Supply Chain Management (SCM) be applied to an organisation? 2.2 Types of firms/ organisations where SCM can be applied 2.3 Duration and implementation cost of Supply Chain Management 2.4 Conditions for implementation 2.5 European organisations supporting the implementation of the method</p> <p>3 Implementation procedure 3.1 Steps-actions/ phases 3.1.1 Implementing a competitive approach to Warehousing and Distribution 3.2 Partial techniques and tools included in each step 3.3 Related software</p> <p><u>ADDITIONAL/OPTIONAL LESSONS:</u></p> <p>Supply Chain Drivers and Metrics Designing Global Supply Chain Networks Planning and Coordinating Demand & Supply Coordination in a Supply Chain Information Technology in a Supply Chain</p>	<p><i>7 Credits Each Subject</i></p>		
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4. Elements of Shipping

- 1 Introduction
 - 2 The ship
 - 3 Ship design and construction
 - 4 Ships, their cargoes, trades and future trends
 - 5 Manning of vessels
 - 6 Customs house and ship's papers
 - 7 Maritime canals and inland waterways
 - 8 Services performed by principal shipping organizations
 - 9 Passenger fares and freight rates
 - 10 Liner conferences
 - 11 Ship operation
- Charter parties
Containerization
Seaports
Multi-modalism: global supply chain management and international logistics
The international consignment etc.

*7 Credits
Each
Subject*

SEMESTER-2:

5. Production Management

1. Role and Scope of Production Management, Concept of Production Management 1
2. Types of Production Systems and Plant Location 20
3. Plant Layout 39
4. Production Planning and Control 59
5. Production Process Analysis 85
6. Demand Forecasting 109
7. Productivity 138
8. Time and Motion Study 149
9. Quality Control 169

6. Shipping Operations Management

Contents

- 1 Fundamentals of Ship Management 1
- 2 Organisational Behaviour in Shipping 25
- 3 Commercial Operations Management 47
- 4 Crew Operations Management 73
- 5 Technical Operations Management 99
- 6 The Maritime Labour Convention, 2006, Legal Jurisdiction and Port State Control 129
- 7 Managing Financial Resources in Shipping 153
- 8 Maritime Energy Management 177
- 9 Safety and Security in Shipping Operations 197
- 10 The Relationship Between Nationality of Ships, "Genuine Link," and Marine Insurance 215
- 11 Ocean Governance and Sustainability 23

7. Documentation and Logistics - Export – Import/EXIM

	<p><u>procedures</u></p> <ol style="list-style-type: none"> 1. Export-Import Trade: Introduction to Regulatory Framework 1 2. Export Preliminaries 5 3. Documentation Framework-Aligned Documentation System 11 4. International Business Contracts 32 5. Terms of Payment 48 6. Instruments of Payment & Methods of Financing Exports 59 7. Uniform Customs & Practice for Documentary Credits 71 8. Business Risk Coverage 75 9. Cargo Insurance 83 10. Foreign Exchange Regulations & Formalities 93 11. Quality Control and Preshipment Inspection 96 12. Role of Clearing and Forwarding Agents 103 13. Excise Clearance of Cargo 108 14. Shipment of Export Cargo 118 15. Customs Clearance of Export Cargo 122 16. Customs Clearance of Import Cargo 135 17. Negotiation of Documents with Banks 144 18. Procedures and Documentation for Availing Export Incentives 153 19. Processing of an Export Order 163 20. World Shipping 175 21. Indian Shipping 186 22. Containerisation 195 23. Machinery for Consultation 206 24. Air Transport 212 25. International Set-up 220 <p><u>8. Global Supply Chain Management & International Logistics</u></p> <ol style="list-style-type: none"> 1 Introduction 2 Factors and Challenges Driving Logistics and Supply Chain Management 3 Export Sales Contract 4 Constituents of the Export Sales Contract Continued 5 Constituents of the International Purchasing/Procurement System 6 Selecting the International Logistics Operator 7 International Transport 8 Operations Management 9 Security Global Supply Chain 10 Specialised Software in the Supply Chain Process 11 Global Trade Scene 12 A Strategic Focus 	<p><i>7 Credits Each Subject</i></p>		
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	<p style="text-align: center;">SEMESTER-3:</p> <p><u>9. Dry Cargo Chartering</u></p> <p>CHAPTER NO 1 DRY CARGO SHIPS 4 CHAPTER NO 2 TONNAGES, LOADLINES, DIMENSIONS AND CARGOES 51 CHAPTER NO 3 FREIGHT MARKETS AND MARKET PRACTICE 69 CHAPTER NO 4 CHARTERING CONTRACTS 107 CHAPTER NO 5 FINANCIAL ELEMENTS OF CHARTER PARTIES 149 CHAPTER NO 6 LAYTIME 171 CHAPTER NO 7 VOYAGE ESTIMATING 199 CHAPTER NO 8 BILLS OF LADING AND CARGO CLAIMS 227 CHAPTER NO 9 WORLD TRADES 260 CHAPTER NO 10 DISPUTES AND PROFESSIONAL INDEMNITY 299</p> <p><u>10. Logistics Management & Strategy</u></p> <p>Part-1: Competing through the logistics Part-2: Leveraging logistics operations Part-3: Working Together (Integrating Supply Chain, Purchasing & Supply Relationship etc.) Part-4: Changing the Future (Logistics Future Challenges & Opportunities)</p> <p><u>11. Multimodal Transportation Concept & Framework/ Multimodal Transportation</u></p> <p>Chapter-1: Definition and Concept of Modes of Transportation What is Unimodal Transport? What is Intermodal Transport? Intermodal Transport Advantage Intermodal Transport Disadvantage What is Combined Transport? Sample of back clause of Combined Transport Liability Concept of Multimodal Transport Advantage of Multimodal Transport Disadvantage of Multimodal Transport Chapter-2: Multimodal Transport Operator Who is Multimodal Transport Operator? What is different between Principal and Agent? Awareness of acting as Principal in other ASEAN member states Chapter-3: Operationalisation of Multimodal Transport Multimodal Transport Corridors Hub of Multiple Corridors Major Hub of Multiple Corridors Factors to determine before operating Multimodal Transport Operation Chapter-4: Terms and Condition in Transport Document</p>	<p style="text-align: center;"><i>7 Credits Each Subject</i></p>		
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	<p>Function of Transport Documents Contract of Carriage Applicability of FIATA MT Document FIATA MT Document Consignor fails to inform MTO Dangerous Goods Liability of MTO Who proves the circumstances Limitation of Liability Loss of right to limit liability FIATA MT Document only Applicable Laws Insurance and Claim Liability Insurance of MTO Coverage under Policy Filing the claim with Insurance Company</p> <p><u>12. Commercial Shipping/International Shipping Terms or Terminology</u></p> <p>A) Glossary of International Shipping Terms B) Commercial Shipping:</p> <p>Arrived ship 1 Ballast 2 Baltic exchange 3 Bareboat charter 4 Berth 17 Bill of lading 18 Bill of lading – common clauses 27 BIMCO sundry clauses 29 BIMCO sundry documents 32 BIMCO time charter-parties 33 BIMCO voyage charter-parties 45 BIMCO 47 Bookings 60 Both to blame collision clause 61 Breakbulk liner ancillary charges 61 Bulk carriers 64 Bunker surcharge 67 Bunkers 69 Cancellation of a charter 71 Cargo types 73 Carrier 74 Change of destination 76 Charter documentation 78 Charter freight terms 80 Chartering 82 Chartering – offer and counter-offer 84 Charter-party bills of lading, waybills and cargo receipts 87 Charter-party 88 Classification societies 89 CLECAT 91 Combined transport 92 Combined transport bill of lading 94</p>	<p><i>7 Credits Each Subject</i></p>		
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ELECTIVE/ADDITIONAL SUBJECTS:

(Below the options to select any one subject or two subjects for Post Graduate/Professional Diploma Programs)

1. International Business Communication
2. Introduction to Maritime Industry/Shipping
3. Exporting and Importing
4. Commercial and Transport Law
5. International Transport Systems
6. Air Freight Transport
7. Management in Logistics
8. Introduction to Marine Engineering

*7 Credits
Each
Subject*

FOLLOWING ADDITIONAL TASKS SHOULD HAVE TO DONE BY PARTICIPANTS OR STUDENTS:

- a) Shipping or Maritime Management and Logistics Diploma, Supply Chain Management or Professional PG Certification Test MCQ Questions answer practicing
- b) Shipping or Maritime Management and Logistics Diploma or Supply Chain Management or Professional PG Certification Test Board Questions/TMA (Tutor Mark Assignment)
- c) Shipping or Maritime Management and Logistics Diploma or Supply Chain Management or Professional PG Certification Case Studies

Exercises and projects**Videos on Logistics Management & Port, Shipping Management, Supply Chain Management etc.:**

1. **Logistics Management - Introduction**
https://www.youtube.com/watch?v=Hf_ML38dSDM
2. **What is Logistics Management? Definition & Importance in Supply Chain**
<https://www.youtube.com/watch?v=4-QU7WiVxh8>
3. **Explained Sea Shipment/Marine Transportation flow for Beginners**
<https://www.youtube.com/watch?v=fK6aeyEQMGk>
4. **Port and Maritime Logistics**
<https://www.youtube.com/watch?v=uqN73Ki4aMU>
5. **How Container Shipping Works?**
<https://www.youtube.com/watch?v=YfDFKgGNP6s>
6. **Ship Management to operations/Shipping Management**
<https://www.youtube.com/watch?v=I3HIhi1NNjo>

	<p>7. Things You Didn't Know About Running A Shipping Business https://www.youtube.com/watch?v=u6GIL2lkra0</p> <p>8. What Is Port Management? What Does Port Management Mean? Port Management Meaning https://www.youtube.com/watch?v=4A88J1M7POE</p> <p>9. What is Supply Chain Management? Definition and Introduction https://www.youtube.com/watch?v=lZPO5RclZEo</p> <p>10. Principle of Maritime Management https://www.youtube.com/watch?v=C_rgpX137fo</p>			
	Project/Thesis/Case Studies			
	<p>Student have to take a Project/Thesis/Case studies as per their major subject in order to complete his/her Professional Diploma or Post Graduate Diploma.</p> <ul style="list-style-type: none"> In case Project/Thesis, respective students should submit 25 to 45 (A4 Size) pages long report. <i>Course Tutor or Concern Authority will assign/fix Project/Thesis Topic or Title with consultation with respective student.</i> In Case Studies, respective students should submit case studies answer script in written form to the GEPEA within stipulated time frame. <i>Concern Authority will assign case studies question paper in time.</i> 			
	<p>TOTAL HOURS REQUIRED TO BE COMPLETED FOR THE SHIPPING & LOGISTICS MANAGEMENT PROFESSIONAL CERTIFICATIONS = 8 Parts/Lessons will count 7 hours each (8 parts/ Lessons x 7 hours = 56 hours total) + Project Exercises Minimum 24 hours = Grand Total 80 Hours only.</p> <p>OR <u>for the International Professional Diploma or Post Graduate Diploma</u></p> <p>12 Parts/Lessons will count 7 hours each (12 parts/Lessons x 7 hours = 84 hours Total) + Project Exercises Minimum 26 hours = Grand Total 110 Hours only.</p>			

SCOPE OF LOGISTICS AND MARITIME OR SHIPPING MANAGEMENT

CAREER SCOPE: The Post Graduate Professional Diploma of Global Logistics and Maritime Management, Supply Chain Management is designed to prepare students for management and administrative careers in private enterprise, industry organizations and government in the areas of commercial shipping, ports and terminals, transport policy and administration, freight forwarding and exporting and importing, set up their own business as an entrepreneur and so on.

COURSE MATERIAL

Besides using the traditional books GEPEA has also modernized the learning process by providing students with online portal consisting of –

- **Study Materials (Soft copies)** – PDF of books are provided to students making studies nomadic & convenient. GEPEA Department of Students Affairs will assign Study Materials via Email or other methods after registration and admission.
- The focal point of **GEPEA** study materials is enhancing Practical Education. **GEPEA** Kit provided to applicants is a world full of practical scenarios, explanation in terms of facts rather than theoretical phrases. Customized to be self-explanatory & easy to understand.
- **Faculty Guidance** – GEPEA panel of intellectuals guide students personally with regards to any query through email about any concept in the notes provided, being the author of the same.

EXAMINATION

GEPEA Professionals are given the privilege to answer exams from any examination center in the world along with the freedom to pick the exam schedule for the same, as time permits in the particular examination months of GEPEA. Students are allotted 2 modes of examinations – Home Based/Center Based.

- Question papers would be drafted by **GEPEA** panel of veteran professors which would be TMA (Tutor Mark Assignment), OBS (Open Book System) and MCQ study pattern. A single course will consist 100 marks based on these three pattern of exam types. In each program will consist a major (Thesis Research) course or theory in order to complete the respective Diploma Program.
- This unique & novel methodology teaches a student how to assess business situations and make decisions based upon those assessments, allowing students to display their potential.
- In case of home based/distance learning exams question paper would be emailed to the students, which they would have to answer & courier back to GEPEA office or GEPEA directed authority in the respectable exam slab.
- Candidate also has the option of appearing for Center Based Examination wherein they would have to visit one of the many GEPEA exam centers & complete answering the exam in the duration of 3 hours which wouldn't be an open book examination.

CASE STUDY METHOD & STUDY MATERIAL:

Today communication systems have advanced so much that it is much easier, convenient and quicker to gain expertise via online distance learning. GEPEA offer potential students the opportunity to study through an autonomous online distance learning program. This means that people who can't get traditional further education can still achieve what they want and get their qualifications through Online Distance Learning. That gives the opportunity for a much wider range of people to get the qualifications that they want. Today, thanks to technological advances, higher education is more readily available to those who want it.

GEPEA is an institute of excellence offering widest range of autonomous programmes in the field of Business Management and different Professional Training education. In response to the rapidly changing economic environment and the process of globalization, the Academy has made sustained efforts to bring an international perspective to all its wide range of areas and activities.

BENEFITS AND FETURES:

- (i) **Flexible Programs & Curriculum:** You can earn and study at the same time! From GEPEA International Curriculum, Flexibility is the biggest advantage of distance learning courses. This stands true especially if you are a working professional. Not everyone has the luxury of taking their own time to finish their studies. For those who had to take a break from studies to start working, such courses are a boon and provide the opportunity to pursue higher education.
- (ii) **Saves Time & Energy:** You save up a lot of time and energy on commuting. You can stay at any place and pursue a course that is available at GEPEA. Or you might be based out of a remote village or town which does not have enough options for higher studies. Distance learning courses eliminate these obstacles.
- (iii) **MCQ, Case Based Learning:** MCQ, A Case-based approach engages students in discussion of specific situations, typically real-world examples of African, Asian and International companies. Allowing the students to put their theoretical knowledge to practice.
- (iv) **Study at your own Pace:** Not everyone has the same pace of learning. Some students pick up things fast, others need time to grasp a concept. One of the biggest advantages of distance learning is that you can study at a pace that is comfortable for you.
- (v) **Saves Money:** These courses are almost always cheaper as compared to their on-campus counter-parts. You also cut down on the costs incurred while commuting etc.
- (vi) **Personal Fulfillment:** An MBA is the key to unlocking both a professionally and personally rewarding future. Education is the foundation upon which you can build lifelong business and personal achievements. The GEPEA MBA program is designed to enrich your personal life, as well as to keep you informed about a constantly changing industry.
- (vii) **Convenient:** You can submit your assignment with the click of a button or simply drop it off at a post-office! It's sometimes as simple as that!
- (viii) **24X7 Access to Study Material & fellow Students:** This is the best way to study if you are comfortable with internet and technology. You can access your study material online whenever you want and also clear doubts, exchange views and discuss with your virtual class-mates!
- (ix) **Study any Topic You Want:** Since you'd already have all your books/online study material with you, you can pick up any topic/chapter that interests you and tackle that first! This way your interest in the subject is sustained.
- (x) **Higher Level of Self-Confidence:** The knowledge gained through our Correspondence MBA program will enhance your effectiveness in your current position and help define your future career path. It will sharpen your skills in critical business areas, giving you the self-confidence you need to become a leader in your profession.
- (xi) **Specialization:** We provide more than 80 specializations which allow students to gain additional knowledge and background on specific business topics.

ACCREDITATIONS AND RECOGNITIONS:

ITQSM Accredited & International Partnered Professional Academies.

GEPEA has proudly claimed the Excellence in Online Distance Learning Award presented by its Governing Body Really Matters as a token of appreciation for providing top notch education to professionals globally. This solely proclaims that GEPEA is one of the best Professional Academy in the field of online distance learning.

PROFESSIONAL FACULTIES:

GEPEA Faculty members are highly professional, qualified & experienced. Professors provide substantial assistance through 24*7 web support. Each & every query regarding studies, assignments, cases, projects, research are resolved on time & responded with clear, relevant answers on par with syllabus. They update themselves from time to time about the changing market scenario & syllabus. Thus working professionals have chance to get resourceful information by interacting with professors through web-support from time to time. Timely communication & assistance is key to our successful association with our students & our professors believe in same.

GEPEA (Global Educational & Professional Excellence Academy)

*In case any query, please feel free to contact us via E-Mail:
gepea.official@gmail.com , office@gepea.eu or visit Website: www.gepea.eu or
www.gepea.education*